



**NORTH NAPLES**  
Fire Control and Rescue District  
"Saving Lives every way we can"



**EDISON STATE  
COLLEGE**

## Firefighter Certification Program - Application Process

**\*PLEASE READ CAREFULLY\***

### **THIS APPLICATION IS FOR THE CLASS STARTING FEBRUARY 6, 2012 ONLY!**

**IMPORTANT** -Completed applications will be accepted in person, or via USPS mail. Completed applications will be accepted in order of receipt. **Incomplete applications will be returned to the student. All copies required are the responsibility of the student, Edison will not make copies.**

**IN PERSON** -Applications will be accepted in person at the Edison State College **Lee Campus, Building B, Rooms 115B and B 117, on May 23<sup>rd</sup> through December 8th 2011, Monday - Friday 9am -4pm AND January 3<sup>rd</sup> through January 27, 2012 ONLY.** Applications that are not complete will not be accepted, and will be returned to you. If you are unable to apply in person please call 239-489-9392 OR 239-489-9108 for other options for submitting your application.

**BY MAIL** -Applications received by mail must be postmarked May 23<sup>rd</sup> through December 8th 2011 OR January 3<sup>rd</sup> through January 27, 2012. Applications that are not complete will not be accepted, and will be returned to you.

**If your application is postmarked prior to, or following the acceptance dates provided, it will not be accepted, and the entire application will be returned to you.**

#### **Mail Completed Application to:**

Edison State College  
Lee Campus - EMS/Fire Programs  
8099 College Parkway  
Fort Myers, FL 33919

**APPLICATION ACCEPTANCE PROCESS** - Complete applications will be accepted in the order of receipt and **until the program is full.** Specific information on class registration will be sent to you. The College will send this information to your Edison email address **ONLY.** You can forward your Edison emails to your main email account by logging into your portal, clicking on E-mail (top right), then options.

#### **GENERAL REQUIREMENTS:**

- Be at least 18 years old.
- Have no felony convictions or misdemeanor convictions involving moral turpitude. (Contact the Florida Bureau of Fire Standards and Training with any questions.)
- Have a High School Diploma or GED.
- Pass a physical examination by a licensed Florida physician.
- Submit fingerprints for background check.
- Submit copies of required testing.



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**APPLICATION STEPS:**

**1. Apply to Edison State College. Apply online or in person at any campus registration office. [www.edison.edu/admissions/newstudent.php](http://www.edison.edu/admissions/newstudent.php)**

a. **CURRENT EDISON STUDENTS:** If you are a current Edison State College student (if you have attended Edison in the last 12 months), you will not need to reapply in person to the College, but will need to verify that you are in the declaring the appropriate program /degree code. If you are currently seeking an associate degree in Fire Science, or if you need to change your major, you must complete a "Change of Student Data" form, available at registration and/or advising offices, district wide or look for "Name/Address Change Form" at <http://www.edison.edu/registrar/>. In addition to any other degrees or certificates, you must also indicate that you are Firefighter Certificate seeking.

**FINANCIAL AID:** The Firefighter Certification Program does not meet the credit length required for federal financial aid at this time. Please see the financial aid office for additional information.

b. **Specific Admission Application Instructions Degree Objectives:**  
Check the "Technical Certificate" box. Program Name/Code: PSAV  
FFMS

**1. Pay \$325.00 Application Fee (non-refundable) and submit paid receipt with application.**

- Includes application administration fee
- Three 2 hour sessions PPAT (Practice Physical Ability Testing) (See PPAT sign up instructions below) Additional practices sessions can be purchased for \$55.00 each
- PPAT (Physical Ability Test) (See PAT booklet for more information)

**2. Provide a copy of your valid Florida Drivers License or birth certificate indicating that you are 18 years of age or older and submit with application.**

**3. Provide a copy of your a High School Diploma, GED, or College Degree and submit with application.**

**4. Program Admission Testing Requirements**

a. Applicants must meet one of the following requirements:

- Received an Associate's Degree or higher from a regionally accredited institution.

**OR**

- Post Secondary Education Readiness Test (PERT): minimum scores - Reading (104), Sentence Skills (99), and Math (113). Test date must be within the previous two years. (If you plan on attending EMT or Paramedic class the CPT is highly recommended)

**OR**

- TABE - Full Battery Level A: minimum score - 10. Test date must be within the previous two years.

**OR**

- ACT-E: minimum scores - English (17), Math (19), Reading (18). Test date must be within the previous two years.
  - SAT-R: minimum scores - Critical Reading (440), Math (440). Test date must be within the previous two years.
  - FCELP (CPT) Testing Information: (If you plan on attending EMT or Paramedic class the CPT is highly recommended)
    - **Charlotte Campus** Testing is available by appointment - (941) 6375654.
    - **Collier Campus** Testing is available by appointment - (239) 732-3703 or (239) 732-3789.
    - **Hendry/Glades Centers** Testing is available by appointment - (863) 674-6023.
    - **Lee Campus** Testing is available by appointment - (239) 489-9237 or come to the Assessment Center, Areca Hall, Building P, Room 207.
- Testing Preparatory materials can be found at:  
[http://www.edison.edu/assessment/FCELP\\_Study\\_Guide.pdf](http://www.edison.edu/assessment/FCELP_Study_Guide.pdf)
- TABE - Full Battery Level A Information. (If you plan on attending EMT or Paramedic class the TABE is NOT accepted)
    - In Lee County: Lee County High Tech Central 3800 Michigan Avenue, Fort Myers, FL 33916 Tel: 239-334-4544
    - In Collier County: Lorenzo Walker Institute of Technology 3702 Estey Avenue, Naples, FL 34104 Tel: 239-377-0900

**6. Provide a copy of your testing results with application.**

**7. Florida Bureau of Fire Standards and Training – ID Process**

- a. Register and create a profile with the Florida Bureau of Fire Standards and Training, Florida State Fire College at [www.floridastatefirecollege.org](http://www.floridastatefirecollege.org). Edison State College - North Naples Fire Training Center will use this profile to create your Firefighting class and to post final grades. You will use this registration over the course of your career to track classes taken and certifications. **The login/ID must be brought to the first class or you will not be allowed to continue. (See detailed instruction)**

**8. State Form DFS-K4-1022 - Medical Examination to Determine Fitness for Firefighter Training:**

- a. Once your application has been accepted, the Medical Examination to Determine Fitness for Firefighter Training (Form DFS-K4-1022) will be sent to you. This form shall be completed after November 1<sup>st</sup> 2011 and if the form is completed prior to November 1<sup>st</sup> – it may have to be redone.
- b. The Doctor/Practitioner must be licensed to practice in the State of Florida.
- c. Your doctor's name, address, phone number, title and date of exam must be legible.
- d. Doctor **MUST** mark that you are fit to engage in firefighter training and sign in the correct box on form DFS-K4-1022.
- e. All blanks on form must be completed.
- f. **This completed form must be brought to the first PPAT attended or to the PAT.**

**9. Attend orientation**

- a. Orientation will be held on Tuesday February 21, 2012 (all applicants must attend session). The times will be from 5 p.m. – 10 p.m. at the North Naples Fire Department at 1885 Veterans Park Drive, Naples, FL 34109. You should wear dark blue or black pants and a plain white t-shirt. Bring paper and pen.
- b. You will be measured for a class uniform at orientation. Please bring a checkbook or cash to pay the uniform company (estimated cost \$125.00).

## 10. Obtain bunker gear.

a. Bunker gear/hood/gloves: Equipment suppliers can be found in the download section of the Firefighter Certification Program. Vendors are not affiliated with Edison State College or the North Naples Fire Training Center. Vendors are often at orientation, so you may wish to plan accordingly.

## 11. Buy textbooks (books should be available by start of class)

a. Available at Edison State College Bookstore (Lee & Collier Campuses) IFSTA / Brady – Essentials of Firefighting and Fire Department Operations ISBN: 0-13-515111-2

## 12. Class Location

- a. North Naples Fire Training Center, 1885 Veterans Park Drive, Naples, FL 34109.
- b. Bring completed Medical Form and Florida Bureau of Fire Standards and Training ID to the first PPAT session attended.

## 13. Fingerprints/background check

a. Fingerprints will be required at a later date and the Fire Academy Coordinator will inform you of how and when to start the process.

## 14. Register for Graduation/Certificate

You are required to register and pay applicable fee for graduation/certificate when registering for Firefighter II or your name **will not** be submitted to the State for scheduled compliance testing.

## 15. PPAT (Practice Physical Ability Testing)

- Three 2 hour sessions are included in the application fee (Practice Physical Ability Testing) (See PPAT sign up instructions below) Additional practices sessions can be purchased for \$55.00 each
- The PPAT sessions will allow the applicant to be better prepared and become familiar with the components of the PAT (Physical Ability Test)
- Attendance at these sessions is not mandatory. Registration is on a first-come, first-served base with a maximum of 25 applicants for each five hour PPAT session.
- Successful passing of the PAT is **mandatory** for every applicant.

## 16. PAT (Physical Ability Test)

- The PAT will be held at the fire academy located at the North Naples Fire Training Center, 1885 Veterans Park Drive, Naples, FL 34109 on Saturday February 18, 2012 at 8:00 am.
- Candidates are advised to arrive 15 minutes early. Any candidate who arrives late **will not be allowed to participate.**
- **State Form DFS-K4-1022 - Medical Examination must be turned in prior to testing**
- Applicants must be appropriately dressed (i.e., T-shirt / sweat-shirts with long or short sleeves, athletic shorts / sweat pants and athletic shoes). **NO** jewelry or bikini like clothing, cut-offs, sleeveless tank tops, sandals, etc. **Applicants who fail to meet the dress code will not be allowed to participate and will have voluntarily disqualified themselves.**



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## Application for Firefighter Certification Program

Legal Name (print): \_\_\_\_\_  
Last
First
Middle

College Banner ID @ \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street
Apt #
City
State
Zip

Phone: \_\_\_\_\_  
Home Phone
Cell Phone
Other Phone

**IMPORTANT** - All notification regarding acceptance, including how to register for your classes, will be sent to your **Edison State College email address**. New Students: After you have completed your Edison State College application, go to [www.edison.edu](http://www.edison.edu) and click on "Edison Portal" for access to your Edison email account. Returning Students: Click on "Edison Portal" for assistance on how to access your Edison email address. If further assistance is needed, contact (239) 489-9392.

Edison State College Email Address: \_\_\_\_\_  
 (MUST BE COMPLETED - NO PERSONAL EMAIL ADDRESSES ACCEPTED)

Edison Fire Academy Use Only:

- \_\_\_\_\_ Copy of Driver's License or Birth Certificate
- \_\_\_\_\_ Copy of High School Diploma, GED, or College Degree
- \_\_\_\_\_ Admission Testing Result
- \_\_\_\_\_ Application Fee Receipt
- \_\_\_\_\_ Medical Form
- \_\_\_\_\_ Florida Bureau of Fire Standards and Training Login/ID
- \_\_\_\_\_ Fingerprints
- \_\_\_\_\_ Registration for Graduation/Certificate and pay applicable fee
- \_\_\_\_\_ Successfully pass the PAT Test

I CERTIFY that this application and the associated documents are complete and accurate. I further understand that I will be subject to a criminal background check during this program, which will be utilized by the Florida Bureau of Fire Standards and Training to determine eligibility for issuance of a Firefighter Certification after successful completion of program and State testing.

Signature of Applicant Date \_\_\_\_\_

# PPAT (Practice Physical Ability Testing) Dates and Sign Up Sheet

The PPAT will be conducted in the evening with two sessions to choose from

**Session 1: from 5:00 pm – 7:00 pm**

**Session 2: From 7:00 pm – 9:00 pm on the following dates:**

Monday through Friday starting February 6 through February 17, 2012

PAT Test: Saturday February 18, 2012 at 8:00 am

Please sign up for three of the above dates below:

- Attendance at these sessions is not mandatory. Registration is on a first-come, first-served base with a maximum of 10 applicants for each two hour PPAT session.

Name	Date to attend	Phone	E-mail

**Additional dates at \$55.00 each:**

Name	Date to attend	Phone	E-mail

Signature of Applicant Date \_\_\_\_\_