

EDISON STATE COLLEGE
SMALL BUSINESS MANAGEMENT
Certificate Code: PSVC SBMN

COURSE PREREQUISITES: Refer to specific course descriptions listed in the current catalog.
PROGRAM PREREQUISITES: NONE

CERTIFICATE CORE REQUIREMENTS:

			Credit Hours
SBM	2000	Small Business Management	3
SLS	1331	Personal Business Skills	3
GEB	1011	Introduction to Business	3
CGS	1100	Microcomputer Skills	4
MTB	1103	Business Mathematics	3
TOTAL			16

Fall _____

Spring _____

Sum A _____

Sum B _____

(Choose Specialization Area)

Hospitality Specialization

HFT	1000	Introduction to Hospitality Management	3
HFT	2410	Front Office Procedures	3
		Electives (HFT or FSS)	<u>2</u>
TOTAL			8

Fall _____

NAME **ID#**

Academic Advisor **Date**

Dr. Sandi Towers **K-103A (239) 489-9067**

Contact **Office** **Phone**

Customer Service Specialization

MKA	1161	Introduction to Customer Service	3
		Electives (Business Courses)	<u>5</u>
TOTAL			8

International Business Specialization

INR	2002	International Relations – (I)	3
		Finance Electives (Business Courses)	<u>5</u>
TOTAL			8

Marketing

MAR	2011	Marketing	3
MKA	1511	Advertising and Sales Promotion	3
		Electives	2
TOTAL			8

Electives may be chosen from any OST, Business, Hospitality, Management, Customer Service, Computer Technology, Banking, Finance, or Real Estate courses.

Banking

BAN	1004	Principles of Banking	3
		Banking Elective	3
		Electives (Business Courses)	<u>2</u>
TOTAL			8
TOTAL CREDIT HOURS			24