



Residency Application and Affidavit Application and Instructions

The instructions below do not comprise a comprehensive statement regarding residency classification. Refer to the “Florida Residency for Tuition Purposes” and “Residency Reclassification” sections of the current Edison Catalog. This Residency Application and Affidavit along with copies of documentary evidence must be submitted to the admissions office on the campus of your choice no later than the published “Last day to apply for change of residency for tuition purposes” for the term in which the residency is requested to take effect. Please refer to the Official College Calendar for important deadlines and dates.

DEPENDENT OR INDEPENDENT

The determination of **dependent** or **independent** status is important for residency classification because it is the basis for whether the student has to submit his/her own documentation of residency (as **independent**) or his/her natural/adoptive parent’s or legal guardian’s documentation of residency (as **dependent**).

Independent Student Criteria (Must meet at least **one** criterion to be considered independent.)

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought at a Florida institution. (*Current Edison Application for Admission must be on file in Registrar’s Office.*)
2. The student is married. (*Copy of marriage license or, if appropriate, divorce decree is required.*)
3. The student has children who receive more than half of their support from the student. (*Copy of most recent federal income tax return listing children as dependents is required.*)
4. The student has other dependents who live with and receive more than half of their support from the student. (*Copy of most recent tax return listing dependents is required.*)
5. The student is a veteran of the US Armed Forces or is currently serving on active duty in the US Armed Forces for purposes other than training. (*Copy of DD214 or military orders is required.*)
6. Both of the student’s parents are deceased or the student is or was (until age 18) a war/dependent of the court. (*Copy of parents’ death certificates or f court order or letter from Children and Family Services is required.*)
7. The student has established independent annual financial resources of at least \$6,500 per year. (*Copy of most recent federal income tax return and W2 form(s) required.*)

Dependent Student Criteria

The student who does not meet one of the above criteria of an independent student shall be classified as dependent for the determination of residency for tuition purposes.

WHO IS THE CLAIMANT

The determination of dependent or independent status is also important in determining who must complete the Claimant information (Section II) on the Residency Application and Affidavit.

If the applicant/student is independent, he/she is considered the Claimant and he/she must provide documentary evidence to support residency application.

If the applicant/student is dependent, his/her spouse or natural/adoptive parent or legal guardian may be considered the Claimant and the spouse or natural/adoptive parent or legal guardian must provide documentary evidence to support residency application.

WHAT IS CONSIDERED DOCUMENTARY EVIDENCE?

Please refer to Attachment A below for a list of acceptable documentary evidence. At least two pieces of documentary evidence is required with issue dates that evidence the 12-month qualifying period. As some evidence is more persuasive than others, more than two may be requested. No single piece of documentation will be considered conclusive.

APPLICATION CONTINUED BELOW

Residency Application and Affidavit

This application and affidavit should be submitted to the admissions office on the campus of your choice. Please allow two business days for processing.

SECTION I: MUST BE COMPLETED BY THE APPLICANT/STUDENT.

Term for which residency is requested: () Fall () Spring () Summer Year: _____

Name: _____

Banner ID: _____ Social Security Number: _____

Telephone Number: () _____ Email: _____

SECTION II: MUST BE COMPLETED BY THE CLAIMANT (i.e. the applicant/student (if independent) or the natural/adoptive parent or legal guardian or the spouse if dependent). *If your last name is different from that of the applicant/student listed in Section I, you must also attach documentation to prove the relationship, i.e. marriage license, divorce decree, birth certificate, etc., in addition to your documentary evidence.*

Name: _____

Relationship to Student: _____

Permanent Legal Address: _____

(Street Address) (Apt#)

(City) (State) (Zip Code)

Telephone Number: () _____ Email: _____

Date Claimant began establishing legal Florida residence and domicile: _____
(mm/dd/yyyy)

I am the Claimant and I have met all requirements for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida Statutes, and that a false statement can subject me to penalties for making a false or fraudulent statement pursuant to BOR Rule 6C6.01(6) F.A.C.

Signature of Applicant/Student Date Signature of Claimant Date

The Registrar's Office will evaluate the submitted documents and all available information and will render an eligibility determination. Edison College is authorized to make discretionary judgments as to residency within the bounds of the law and in reaching this professional judgment will evaluate all documents submitted and information available.

Based on documentary evidence submitted to support the claimant's application for classification as a Florida resident for tuition purposes, I find the claimant:

Eligible for residency classification.

Not eligible for residency classification, additional documentary evidence required.

Signature of District Registrar/designee _____ Date _____

ATTACHMENT A

Documentary Evidence

If an applicant qualifies for a statutory residency exception or qualification, then appropriate documentation must be submitted to evidence entitlement to that exception or qualification. Such evidence is generally specific to the type of residency exception or qualification being claimed by the applicant.

If an applicant does not qualify for a statutory residency exception or qualification and is not an “All-Florida” student, they will have to submit documentation that they (or a parent or legal guardian if a dependent) has been a Florida resident for at least 12 months prior to the first day of classes for which the student is enrolling. **At least two of the following documents must be submitted, with dates that evidence the 12-months qualifying period.** At least one of the documents must be from the First Tier. As some evidence is more persuasive than others, more than two may be requested. No single piece of documentation will be considered conclusive. **Additionally, there must be an absence of information that contradicts the applicant’s claim of residency.**

First Tier (at least one of the two documents submitted must be from this list

Florida Driver’s license (if known to be held in another state previously, must have relinquished)

OR

a State of Florida identification card (if evidence of no ties to another state)

Florida voter registration card

Florida vehicle registration

Declaration of domicile in Florida (12 months from the date the documents was sworn and subscribed as noted by the Clerk of Circuit Court)

Transcripts from a Florida high school for multiple years (if Florida high school diploma or GED was earned within the last 12 months)

Proof of permanent full-time employment in Florida (one or more jobs for at least 30 hours per week for a 12 month period)

Benefit histories from Florida agencies or public assistance programs

Second Tier (may be used in conjunction with one document from First Tier)

A Florida professional or occupational license

Florida incorporation

Documents evidencing family ties in Florida

Proof of membership in Florida-based charitable or professional organizations

Any other documentation that supports the student’s request for resident status

Example of “other” documentation:

Utility bills and proof of 12 consecutive months of payments

Lease agreement and proof of 12 consecutive months of payments

State or court documents evidencing legal ties to Florida

Unacceptable Documents (may not be used)

Hunting/fishing licenses, Library cards, Shopping club/rental cards, Birth certificates, Passport