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Department of Continuing Education

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Semester Start Dates:

- September 21
- October 19
- November 9
- December 14

Online Course Format:

- Led by an expert instructor
- Interactive discussion areas
- New sessions begin monthly
- 6 weeks, 12 lessons

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Intermediate Microsoft Access 2007 **\$99**

Take your Microsoft Access 2007 skills to new heights! In this course, you'll learn the tools and techniques you need to create user-friendly Access 2007 databases. We'll work with multiple tables, one-to-many forms and reports, macros, and much more.

Requirements:

- **Basic Computer literacy and skills, as well as some experience with Microsoft Access 2007. Successful completion of Introduction to Microsoft 2007 is strongly recommended.**
- **Microsoft Office Access 2007 (software must be installed and fully operational before the course begins).**
- **Microsoft Windows XP or Vista**
- **Internet access**
- **e-mail**
- **Microsoft Internet Explorer or Mozilla Firefox Web browser**
- **Adobe Flash (free download at <http://www.adobe.com/downloads>)**
- **Adobe Acrobat (free download at <http://www.adobe.com/downloads>)**

Note: This course is not suitable for Macintosh users.

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