

**Finally Michael's Catering, Inc.**

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**Catering Requirements**

- ~ *All Customer Information & Requests need to be received no later than Ten (10) business days prior to any event.*
- ~ *All proposals need to be Signed & Returned to F.M.C. by the specified date on the proposal in order to confirm food & services for an event.*
- ~ *100% payment (Cash or Check only) is due on the day of the event, unless other arrangements are made.*

**\*\* No Exceptions \*\***
- ~ *A copy of your current Tax Exempt Certificate needs to be provided to receive an exemption.*
- ~ *A Service Charge of 18% will be added to all events except Boxed Lunches.*
- ~ *A State Tax of 6% will be added to all events unless a an exempt certificate is received.*
- ~ *Excludes all room rental fees.*