



# Equal Opportunity is the Law

**It is against the law for this recipient of Federal financial assistance to discriminate on the following bases:**

- against any individual in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and
- against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his/her participation in any WIA Title I-financially assisted program or activity.

**The recipient must not discriminate in any of the following areas:**

- deciding who will be admitted, or have access, to any WIA Title I-financially assisted program or activity;
- providing opportunities in, or treating any person with regard to, such a program or activity; or
- making employment decisions in the administration of, or in connection with, such a program or activity.

## **What to do if you believe you have experienced discrimination**

**If you think that you have been subjected to discrimination under a WIA Title I-financially assisted program or activity**, you may file a complaint within 180 days from the date of the alleged violation with either the recipient's Equal Opportunity Officer or with the Director, Civil Rights Center, U.S. Department of Labor:

**Peter de Haan, Equal Opportunity Officer**  
**Office for Civil Rights (OCR)**  
**Agency for Workforce Innovation**  
Caldwell Building - MSC 150  
107 East Madison Street  
Tallahassee, Florida 32399-4129

or

**The Director, Civil Rights Center (CRC)**  
**U.S. Department of Labor**  
200 Constitution Avenue NW, Room N-4123  
Washington, DC 20210

If you file your complaint with the Office for Civil Rights (OCR), you must wait either until OCR issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (CRC). (See the address above.)

If OCR does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for OCR to issue that Notice before filing a complaint with CRC. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with OCR).

If OCR gives you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

### **For information or to file a complaint, contact**

**The Office for Civil Rights**  
**Agency for Workforce Innovation**  
**Caldwell Building – MSC 150**  
**107 East Madison Street**  
**Tallahassee, Florida 32399-4129**  
**Phone: 850-921-3205**

**Fax: 850-921-3122**

**E-mail: [Civil.Rights@awi.state.fl.us](mailto:Civil.Rights@awi.state.fl.us)**

**TTY – Florida Relay Service (FRS): 711**