

Calendar of Surveys Edison College 2011-2012	Responsible Unit/ Contact	Instrument Received by IRP&E*	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Survey Purpose	Findings	College Response	
<b>Collegewide Surveys</b>																		
<b>Student Review of Instruction (SIR II)</b> <i>(All classes each Fall semester; classes taught by adjunct faculty in Spring and Summer semesters)</i>	<i>Institutional Research, Planning and Effectiveness</i>	X						Administer Survey						Administer Survey	Analyze Survey Results	Administer Survey	To capture students' perceptions of their higher education learning experience. To assess course and instructional outcomes, pinpoint teaching strengths and improvement opportunities across disciplines, courses and classes, inform administrative decisions, reward teaching excellence, compare results to peer institutions nationwide, measure instructor effectiveness for accreditation purposes.	
<b>Survey of Entering Student Engagement (SENSE)</b> <i>(Fall 2011)</i>	<i>Institutional Research, Planning and Effectiveness</i>	X						Administer Survey									To learn more about the experiences and success of new students and to benchmark effective educational practices.	
<b>Community College Faculty Survey of Student Engagement (CCFSSE)</b> <i>(every three years)</i>	<i>Institutional Research, Planning and Effectiveness</i>	X															To identify continuous improvement within departments, programs, and service areas during planning year 2010-2011. Dissemination of information through web-based document manager, research briefs, and reports in planning meetings. Unit plans reflect resulting actions.	
<b>Community College Survey of Student Engagement (CCSSE)</b> <i>(every three years)</i>	<i>Institutional Research, Planning and Effectiveness</i>	X															To identify continuous improvement within departments, programs, and service areas during planning year. Dissemination of information through web-based document manager, research briefs, and reports in planning meetings. Unit plans reflect results.	
<b>Graduate Survey</b> <i>(Fall and Spring Semesters)</i>	<i>Institutional Research, Planning and Effectiveness</i>	X							Administer Survey					Administer Survey			To adjust programs for employment requirements and to determine success of graduates.	
<b>New Student Orientation Evaluation</b>	<i>Dean of Student Success and Enrollment</i>	*						Administer Survey									To determine student satisfaction with the orientation process.	

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<b>Student Satisfaction Suvey (Fall Terms)</b>	<i>Dean of Student Success and Enrollment</i>	<b>X</b>			Administer Survey						Administer Survey				To identify Student Services		

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<b>Departmental Surveys (Academic and Student Success)</b>																	
<b>Graduate Follow-Up Survey</b> (6 months following graduation)	School of Education	*	Administer Survey					Administer Survey						Administer Survey	To assist in identifying issues that may need to be further investigated for positive or negative impacts within the programs.		
<b>BS New Student Survey</b> (Bi-Annual)	Associate Dean Bachelor Programs	*				Administer Survey				Administer Survey					To identify program improvement to include orientation, advisement, course offerings, and course modality.		
<b>BS Programs Stop-Out Survey</b> (Annual)	Associate Dean Bachelor Programs	*								Create Survey				Administer Survey	To obtain reasons for student withdrawal.		
<b>BS Programs Never Enrolled Survey</b> (Bi-Annual)	Associate Dean Bachelor Programs	*													To encourage admitted students to enroll.		
<b>Library Bibliography Instruction Class Survey</b> (Each Semester)	Learning Resources Center	*				Survey Administration: Bibliographic instruction classes			Survey Administration; Bibliographic instruction classes					Survey Administration; Bibliographic instruction classes	To provide feedback for the librarians who teach research skills and informational competencies.		
<b>Library Faculty Observation Survey</b> (periodic)	Learning Resources Center	*													To use as an assessment tool by Faculty Librarians for Bibliographic/Research Instruction and faculty portfolio.		

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			Survey Administration: Users of weekend library services; random weekends														
<b>Library Weekend User Survey</b> <i>(Periodic)</i>	<i>Learning Resources Center</i>	*	Survey Administration: Users of weekend library services; random weekends												To provide data to assess staffing and services.		
<b>Library User Satisfaction Survey</b> <i>(Ongoing)</i>	<i>Learning Resources Center</i>	*	Survey Administration: Users of library services; random selection												To identify areas of satisfaction with services, areas needing attention, areas to be refocused and possible new services.		
<b>AS Program Employer Surveys</b> <i>(Annual)</i>	<i>Cardiovascular Technology</i>	*	Evaluate results from previous year and determine changes to program curriculum, course sequencing/scheduling, and instruction.	Propose program and course changes to Curriculum Committee.	After approval of curriculum changes, implement changes the following term or academic year.	Clinical affiliate survey distributed	Propose resource needs to appropriate funding source (e.g., budget grant).	After approval of funding, implement changes in the new budget year.						Survey program graduates and employers immediately upon graduation (June) and employers 6-12 months after graduation. Survey program resources in June each year (students, program faculty and the medical director).	To assess the employer's perspective relative to the graduate's cognitive didactic knowledge, psychomotor clinical skills and professional affect that would be expected from an entry level invasive cardiovascular technologist.		

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<b>AS Program Graduate, Survey (Annual)</b>	Cardiovascular Technology	*	Evaluate results from previous year and determine changes to program curriculum, course sequencing/scheduling, and instruction.		Propose program and course changes to Curriculum Committee.	After approval of curriculum changes, implement changes the following term or academic year.		Clinical affiliate survey distributed	Propose resource needs to appropriate funding source (e.g., budget grant).	After approval of funding, implement changes in the new budget year.				Survey program graduates and employers immediately upon graduation (June) and employers 6-12 months after graduation. Survey program resources in June each year (students, program faculty and the medical director).	To assess the graduates' perspective relative to their opinion if they acquired the cognitive didactic knowledge, psychomotor clinical skills and professional affect that would be expected from an entry level invasive cardiovascular technologist.		
<b>AS Program Resource Survey (Annual)</b>	Cardiovascular Technology	*	Evaluate results from previous year and determine changes to program curriculum, course sequencing/scheduling, and instruction.		Propose program and course changes to Curriculum Committee.	After approval of curriculum changes, implement changes the following term or academic year.		Clinical affiliate survey distributed	Propose resource needs to appropriate funding source (e.g., budget grant).	After approval of funding, implement changes in the new budget year.				Survey program graduates and employers immediately upon graduation (June) and employers 6-12 months after graduation. Survey program resources in June each year (students, program faculty and the medical director).	To assess the program's personnel and students' perspective relative to their assessment of the programs resources' adequacy to meet the programs outcome of producing entry level invasive cardiovascular technologists in the cognitive didactic knowledge, psychomotor clinical skills and professional affect domains. Program resources include: program faculty, the Medical Director, support personnel, curriculum, financial resources, facilities, clinical resources, learning resources, physician interaction and overall quality.		
<b>AS Program Employer Survey (Annual)</b>	Nursing	*	Evaluate results and determine changes to program curriculum, course sequencing/scheduling, and instruction		Propose program and course changes to Curriculum Committee.	After approval of curriculum changes, implement changes the following term or academic year.			Propose resource needs to appropriate funding source (e.g., budget, grant).	After approval of funding, implement changes in the new budget year.		Survey employers 6-12 months after graduation.			To determine employers' level of satisfaction with graduates.		
<b>AS Program Nine Month Survey (follow-up survey)</b>	Nursing	*									Administer Survey				To determine the degree the program prepared students for employment and current employment status.		

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<b>AS Program Graduate Survey</b> (Annual)	Nursing	*	Evaluate results and determine changes to program curriculum, course sequencing/scheduling, and instruction		Propose program and course changes to Curriculum Committee.	After approval of curriculum changes, implement changes the following term or academic year.			Propose resource needs to appropriate funding source (e.g., budget, grant).	After approval of funding, implement changes in the new budget year.				Survey program graduates immediately upon graduation (June).	To determine level of satisfaction among graduates of the nursing program.		
<b>Dental Hygienic Exit Survey</b> (Semester)	Health Professions	*						Administer Survey						Administer Survey	To determine changes to program curriculum, course sequencing/scheduling, and instruction.		
<b>Dental Hygiene Graduate Employer</b> (Semester)	Health Professions	*						Administer Survey						Administer Survey	To determine changes to program curriculum, course sequencing/scheduling, and instruction.		
<b>Health Information Management Graduate Survey</b> (Annual)	HIM Coordinator	*													To obtain data relative to graduate readiness for job duties post-graduation.		
<b>Health Information Management Employer Survey</b> (Annual)	HIM Coordinator	*													To obtain data relative to employer satisfaction with Health Information Management graduate performance on the job.		
<b>Respiratory Care Employer</b> (Periodic)	Health Professions	*				Administer Survey		Administer Survey						Administer Survey	To evaluate the Program's success in preparing competent Respiratory Therapists. Program results are compiled to evaluate Program Quality in all three Learning Domains.		
<b>Respiratory Care Graduate, (Student)</b> (Periodic)	Health Professions	*				Administer Survey		Administer Survey						Administer Survey	To evaluate the Program's success in preparing competent Respiratory Therapists. Program results are compiled to evaluate Program Quality in all three Learning Domains.		

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<b>Respiratory Care Program (Student and Personnel) (Periodic)</b>	Health Professions	*				Administer Survey		Administer Survey						Administer Survey	To evaluate program resources inclusive of Personnel, Equipment and Learning Resources.		
<b>Radiological Technology Graduate Survey (SemiAnnual)</b>	Health Professions	*												Administer Survey	To determine changes to program curriculum, course sequencing/scheduling, and instruction.		
<b>Radiological Technology Employer Survey (SemiAnnual)</b>	Health Professions	*						Administer Survey						Administer Survey	To determine changes to program curriculum, course sequencing/scheduling, and instruction.		
<b>Radiological Technology Clinical Site (SemiAnnual)</b>	Health Professions	*						Administer Survey						Administer Survey	To determine changes to program curriculum, course sequencing/scheduling, and instruction.		
<b>Public Service Programs Graduate follow-up (Semester)</b>	Public Service Programs	*			Create Survey			Administer Survey				Administer Survey			To assist program faculty in determining the strengths and areas for improvement in the curriculum, as well as the general academic experience.		
<b>Holocaust Memorial Week (Annual)</b>	College Prep/ Developmental Studies	*								Administer Survey					To assess the effectiveness and quality of each session, and the program as a whole. The survey requires attendees to rate the session they attended, and add comments.		

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<b>Multicultural Task Force Religious Diversity</b> (Semester)	College Prep/ Developmental Studies	X					Administer Survey				Administer Survey							<p>Thirty-five attendees responded. The overall response was positive with the majority of respondents "agreeing" or "strongly agreeing" (as rated on a Likert scale measure) that...Attending this event increased my knowledge and understanding of religious diversity. Attending this event changes some of my views on alternative spiritualities. The topics were interesting and informative. The students also gave positive feedback through the open-ended responses. Suggestions for improvement included a request for inviting people from other/additional religions. There were other suggestions related to the venue, such as providing for more comfortable chairs, temperature, etc.</p>	<p>Based on the discussion and the feedback from the comment cards, the MCTF group agreed that they would host a similar event next fall, noting the students' suggestions. In addition, as a response to the feedback, the group will move forward with hosting the religious leaders for the March 28, 2012 Religious Diversity Forum. The group will respond to student feedback by finding a diverse group of religious leaders to include previously unrepresented religions. The group will try to ensure gender diversity by including female religious leaders.</p>
<b>College Prep Center Labs (Math, Reading, English)</b>	College Prep/ Developmental Studies	*									Administer Survey			Analyze Results	To increase students' satisfaction with College Prep Center Labs and to provide appropriate materials, workshops, and tutoring to the students.				

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<b>College Prep Satisfaction Survey (Math, Reading, English, EAP)</b>	<i>College Prep/ Developmental Studies</i>	*				Administer Survey		Analyze Results		Administer Survey			Analyze Results		To increase the College Prep students' satisfaction with the developmental and EAP courses and overall program. To triangulate with Exit Exam data and common course assessment data to provide instruction that improves students' skills and abilities and ensures that they will be successful in college credit courses.		

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<b>College Readiness Conference Survey</b> <i>(Periodic)</i>	<i>College Prep/ Developmental Studies</i>	*								Administer Survey			Analyze Results		To increase K-12 and College faculty participants' satisfaction with the workshops and materials, and to measure how the participants' knowledge of post-secondary readiness increased.		
<b>AS Graduate Survey (Annual)</b>	<i>Business and Technology</i>	*				Administer Survey	Analyze Data	Make recommendations							To provide employment data for programs		
<b>AS Graduate , Employer Survey (Annual)</b>	<i>Business and Technology</i>	*				Survey Administratio n: Mail surveys to graduates/em ployers of the Accounting, Business Administratio n and drafting programs.	Analyze data; implement class scheduling changes.	Recommend improvements to institution wide program review to include a better means of identifying employers.							To provide employment data for programs		

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<b>Departmental Surveys (Administration)</b>																	
<b>Technology Services Help Desk Survey</b> (Ongoing)	Technology Services	*							SGA Technology Quick Survey						To evaluate eight technology (help desk, computer labs, internet access) questions received an average of 4 out of 5 (Scale: 5=Very Satisfied to 1 = Not Satisfied.)		
<b>Food and Vending Survey (Lee)</b> (Annual)	Auxiliary Services	X		Create Survey			Administer Survey				Administer Survey				To create benchmarks for improving service.		
<b>Project HOPE (Collier)</b> (Fall and Spring Semesters)	Associate Dean, Project HOPE	*						Fall HOPE Survey				Spring HOPE Survey			To ascertain the effectiveness of the program, determine the workshop topics the students would like to experience in the future, and provide a forum for the students to voice their opinions.		

\* Survey resides with responsible unit.