



Definitions of Statuses:

Approved – The Unit Plan has been approved by the Cabinet/ESC Designee.

Assessing – The Unit Plan has been completed and the Assessment is being conducted.

Awaiting/Pending Approval – The Unit Plan has been created and approved by the Unit Planner, but is in the process of review by Dean, VPAA and/or Cabinet/ESC Designee.

Completed – The Unit Plan, as created, is complete. All complete plans must have an Assessment, Results and Use of Results section completed.

Continued – The Plan began implementation in the current planning cycle but it is not complete. The plan will be continued in the NEXT planning cycle. All plans with this status must be re-created for the new planning year.

Deferred – The plan was created in the current planning cycle but a college decision was made to “defer” the plan until the next planning cycle. This status should only be used if no progress was made toward the plan. If progress was made, utilize “Continued”. All plans with this status must be re-created for the new planning year.

Implementing/In Progress – The Unit Plan is currently open and being implemented. At the END of a planning cycle (June 30), there should not be any plans with this status.

Postponed/Terminated– The Unit Plan was created but a college decision was made to not move forward on the plan. (There should be very few plans with this status)