



Center for Professional Development

Career Transition Workshops

“From the Classroom to the Workplace”

Everything you'll need to know to succeed after you graduate...

You have invested in your future, now its time to put that education into action. The education part of college is certainly well addressed, but the process when that is complete is often overwhelming. This series will provide a blueprint; some simple guidelines on essential processes that will help you get a job and start your professional life. Each three hour session will include facilitation, interactive and open discussion, class materials, and keynote speakers from the professional community. Saturdays (as scheduled below), 1:00 p.m. – 4:00 p.m.

Personal Skills Workshop This workshop will address the mindset and attitude of winners, your professional image, crafting a résumé that gets attention, how to prepare for the interview to “get” the job.

September 13

October 4

November 1

December 6

Professional Skills Workshop This workshop will teach you how to target key companies and the decision makers you will need to build relationships with. We will also help you to choose quality networking, volunteerism and self promotion activities, and integrate some fundamental sales skills into your communication tool kit!

September 20

October 11

November 8

December 13

Cost: Individual Workshop: \$59

Location: Edison College, Fort Myers Campus, room to be announced

Instructor: TBA

Seats are limited, so register today!

Advance registration and payment is required

For registration form and information, email celee@edison.edu

OR download from www.edison.edu/lee/ce