



Center for Professional Development

“From the Classroom to the Workplace”

Career Transition Workshops

Everything you'll need to know to succeed after you graduate...

You have invested in your future, now its time to put that education into action. The education part of college is certainly well addressed, but the process when that is complete is often overwhelming. This series would provide a blueprint; some simple guidelines on essential processes that will help you get a job and start your professional life.

Personal Skills Workshop

This workshop will address the mindset and attitude of winners, your professional image, crafting a resume that gets attention, how to prepare for the interview to “get” the job.

Professional Skills Workshop

This workshop will teach you how to target key companies and the decision makers you will need to build relationships with. We will also help you to choose quality networking, volunteerism and self promotion activities, and integrate some fundamental sales skills into your communication tool kit!

These two 3-hour sessions will include facilitation, interactive and open discussion, class materials, and some keynote speakers from the professional community.

Dates: Spring 2010 – Dates TBA

Cost Individual Workshop: \$55

Location: Edison State College, Fort Myers Campus, room to be announced

Instructor: TBA

Seats are limited, so register today!
Advance registration and payment is required.
For registration form and information, call 239-489-9235
email celee@edison.edu
OR download from www.edison.edu/lee/ce