



## OTHER INSTITUTION TRANSCRIPT REQUEST

PLEASE SEND AN OFFICIAL TRANSCRIPT OF MY  
ACADEMIC RECORD TO:

LEE COUNTY CAMPUS  
8099 College Pkwy.  
Fort Myers, FL 33919  
(239) 489-9121

AR-008 (REV. 3/09)

Edison State College collects your social security number for use in performance of the College's duties and responsibilities for the following possible purposes: classification of accounts; identification and verification; credit worthiness; billing and payments; data collection; reconciliation; tracking; benefit processing; tax and scholarship reporting; financial aid processing; accreditation of programs; and reporting to authorized agencies of the state and federal government. Social security numbers are also used as a unique numeric identifier in certain cases and may be used for research purposes. Federal law requires that we protect social security numbers from disclosure to unauthorized parties. Students and employees are assigned ESC identification numbers to assist in protecting their identities.

**NOTE TO STUDENT:** Some schools have a transcript fee. Check with your school to determine whether transcript fees apply in your case.

**Please clearly print the information requested:**

DATE: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_  
( Last) (First) (Middle)

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
(City) (State) (Zip)

DOB: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

DATE ATTENDED: \_\_\_\_\_

SIGNATURE  
REQUIRED: \_\_\_\_\_